



Jing – Free Screen capture / Screencast Tool

<http://jingproject.com>

Jing is free software that allows you to quickly and easily capture a portion of your computer screen and save it as a picture. It also allows you to record the activity on your computer screen, and save that as a movie. It is a fantastic resource for creating handouts and tutorials with nice screenshots, which can point your students/teachers to very specific instructions. Perhaps you want your students to listen to you while you explain how to get to a specific section of a website – record yourself while you narrate and browse the website, save that movie for them to watch.

1. Install the software – click the little options box while you install to let the program run (or not) automatically when Windows starts. Accept the fine print, then install.
2. Jing should launch, and you should now see the little orange ‘orb’ poking out of the top of your screen. Jing hangs out up there until you move your mouse over the orb and capture as needed.
3. When you move your mouse over the orange orb, the 3 prongs extend. Click the ‘capture’ crosshair extension (left prong) and move your mouse (without clicking) to encircle the area you wish to capture.
4. Click and drag until the area you wish to capture/record is highlighted.
5. Now decide whether you wish to just capture a screenshot (picture) of the area, or record what you’re doing as a movie.
6. For a quick screen capture, click the first button on the far left.
7. To record your screen movement/narration as a *movie*, click the movie button – second from left. *You will not be able to edit your movie once it’s done, so use a script/storyboard!*
8. Once you’ve captured or recorded the area you wish to use, you can make small edits (screen capture only, not movie) and preview your work. If the work is satisfactory, click the ‘save’ button at the bottom left of your preview area to save the file.

